

MINUTES

BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting
Tuesday, October 13, 2020, 9:00 a.m.

Meeting provided by Video Live-Broadcast and Telephonically

Present: Chairman Pro Tem Jerome Delvin
Commissioner James Beaver (via/WebEx)
Commissioner Shon Small (via/WebEx)
County Administrator Jerrod MacPherson
Clerk of the Board Cami McKenzie

Benton County Employees Present During All or a Portion of the Meeting: Robert Heard, IT Manager; Commander Steve Caughey, Sheriff's Office.

Approval of Minutes

The Minutes of October 6, 2020 were approved.

Review Agenda

Commissioner Small requested to add an executive session to discuss the performance of a public employee. Also, item "o" (Award to Victory Supply for Inmate Supplies) was pulled from consent at the request of the Corrections Department.

Consent Agenda

MOTION: Commissioner Small moved to approve the consent agenda items "a" through "dd", pulling "o" (Award to Victory Supply). Commissioner Delvin seconded and upon vote, the Board approved the following:

Assessor

- a. Line Item Transfer, Fund No. 000-101, Dept. 101

Auditor

- b. Agreement w/Center for Tech and Civic Life for Planning a Safe & Secure Election Administration
- c. Surplus & Disposition of Personal Property
- d. Line Item Transfer, Fund No. 0000-101, Dept. 102

Commissioners

- e. Line Item Transfer, Fund No. 0305-101, Dept. 000
- f. Line Item Transfer, Fund No. 0000-101, Dept. 115 to 120
- g. Line Item Transfer, Fund No. 0000-101, Dept. 115 to 126

- h. Line Item Transfer, Fund No. 0000-101, Dept. 139
- i. Appointment of Earl Morgan to the Benton County Noxious Weed Control Board

Coroner

- j. Line Item Transfer, Fund No. 0000-101, Dept. 109
- k. Line Item Transfer, Fund No. 0000-101, Dept. 109

Corrections

- l. Award to Crown Paper & Janitorial Supply Company for Purchase of Paper & Glove Supplies
- m. Award to Crown Paper & Janitorial Supply Company for Purchase of Jail Chemicals & Janitorial Supplies
- n. Award to 911 Supply, Inc. for Employee Uniforms & Other Related Items

Facilities

- p. Line Item Transfer, Fund No. 0000-101, Dept. 110

Human Services

- q. Ratifying First Amendment w/Breanna Zavicar for Community Prevention Coordinator
- r. Service Agreement w/Sharon Adolphsen for Support to the Parent Coalition
- s. Agreement w/State of WA Dept of Children Youth and Families

Juvenile

- t. Line Item Transfer, Fund No. 0000-101, Dept. 138
- u. Contract w/Benton Franklin Health District for Medical Services
- v. Contract w/North Franklin School District on the Fee for Services

Parks

- w. Line Item Transfer, Fund No. 0000-101, Dept. 126

Public Works

- x. Line Item Transfer, Fund No. 0101-101, Dept. 500
- y. Amending Resolution 2019-336 to Increase the Total Not to Exceed Amount for the Purchase of Tires & Tire Related Services
- z. Granting Franchise to Ormiston Orchards to Place an Irrigation Pipe Systems & Facilities in County Road Rights of Way
- aa. Granting Franchise to Public Utility District No. 1 of Klickitat County to Place Electric Transmission & Distribution Systems & Facilities in County Road Rights of Way
- bb. Renaming Wallgren Road to River Crest Place
- cc. Approval of Wallgren Road Construction Plans

Sustainable Development

- dd. Disbursement to the City of Prosser for the “Interstate 82 Utility Crossing – Phase Two Project

Public Comment

None.

Position Requests – Sheriff’s Office

Commander Steve Caughey requested the Board authorize posting and filling the following positions in the Sheriff’s Office:

- DEA Deputy – Public Safety Tax Fund
- Deputy Sheriff – Public Safety Tax Fund

He said they currently had five (5) vacant positions due to retirements and promotions and an additional vacancy at the end of the month due to retirement. He said they had lateral hires and three (3) entries in the hopper. Additionally, they had not been able to hire the DEA position due to manpower but hoped to hire in the future.

MOTION: Commissioner Small moved to approve Public Safety Tax position 1441, DEA Deputy and Public Safety Tax position 1950, Deputy Sheriff in the Sheriff's Office to be posted and filled. Commissioner Beaver seconded and upon vote, the motion carried unanimously.

Other Business

News Conference - Governor

Chairman Pro Tem Delvin said the Governor was having a news conference today and he was told Benton County was going to get good news, along with the other counties in modified phase 1. He said they continued to push to allow more activities and would keep pushing.

Both Commissioners Small and Beaver expressed their appreciation of Commissioner Delvin's efforts.

Executive Session – Performance of Public Employee

Chairman Pro Tem Delvin announced at 9:09 a.m. it would be going into executive session for up to 20 minutes to discuss the performance of a public employee. The Board briefly recessed to reconvene in the Executive Conference Room.

The Board went into executive session at 9:09 a.m. for up to 20 minutes with DPA Stephen Hallstrom to discuss the performance of a public employee. Present were Chairman Pro Tem Delvin, Commissioners Small and Beaver (via/teleconference), Jerrod MacPherson and Cami McKenzie. The Board came out of executive session and briefly recessed to reconvene back in the Commissioners' Conference Room.

Chairman Pro Tem Delvin announced at 9:28 a.m. that no decisions were made in executive session.

MOTION: Commissioner Small moved to approve the Employment Agreement Between Benton County and Jerrod MacPherson for the period January 1, 2021 to December 31, 2025 as presented. Commissioner Beaver seconded and upon vote, the motion carried.

MOTION: Commissioner Small moved to approve the Employment Agreement between Benton County and Matthew Rasmussen for the period January 1, 2021 to December 31, 2025 as presented. Commissioner Beaver seconded and upon vote, the motion carried.

Commissioner Beaver stated that he appreciated both Mr. MacPherson and Mr. Rasmussen and said they were doing a good job.

Investigation – Letter to City of Kennewick

Commissioner Small asked the Board to send a formal letter to the City of Kennewick to request a criminal investigation of Benton County Sheriff Jerry Hatcher. Mr. MacPherson said they would prepare a draft letter to approve at the next board meeting.

Resolutions

- 2020-705: Line Item Transfer, Fund No. 000-101, Dept. 101
- 2020-706: Agreement w/Center for Tech and Civic Life for Planning a Safe & Secure Election Administration
- 2020-707: Surplus & Disposition of Personal Property
- 2020-708: Line Item Transfer, Fund No. 0000-101, Dept. 102
- 2020-709: Line Item Transfer, Fund No. 0305-101, Dept. 000
- 2020-710: Line Item Transfer, Fund No. 0000-101, Dept. 115 to 120
- 2020-711: Line Item Transfer, Fund No. 0000-101, Dept. 115 to 126
- 2020-712: Line Item Transfer, Fund No. 0000-101, Dept. 139
- 2020-713: Appointment of Earl Morgan to the Benton County Noxious Weed Control Board
- 2020-714: Line Item Transfer, Fund No. 0000-101, Dept. 109
- 2020-715: Line Item Transfer, Fund No. 0000-101, Dept. 109
- 2020-716: Award to Crown Paper & Janitorial Supply Company for Purchase of Paper & Glove Supplies
- 2020-717: Award to Crown Paper & Janitorial Supply Company for Purchase of Jail Chemicals & Janitorial Supplies
- 2020-718: Award to 911 Supply, Inc. for Employee Uniforms & Other Related Items
- 2020-719: Line Item Transfer, Fund No. 0000-101, Dept. 110
- 2020-720: Ratifying First Amendment w/Breanna Zavicar for Community Prevention Coordinator
- 2020-721: Service Agreement w/Sharon Adolphsen for Support to the Parent Coalition
- 2020-722: Agreement w/State of WA Dept of Children Youth and Families
- 2020-723: Line Item Transfer, Fund No. 0000-101, Dept. 138
- 2020-724: Contract w/Benton Franklin Health District for Medical Services
- 2020-725: Contract w/North Franklin School District on the Fee for Services
- 2020-726: Line Item Transfer, Fund No. 0000-101, Dept. 126
- 2020-727: Line Item Transfer, Fund No. 0101-101, Dept. 500
- 2020-728: Amending Resolution 2019-336 to Increase the Total Not to Exceed Amount for the Purchase of Tires & Tire Related Services
- 2020-729: Granting Franchise to Ormiston Orchards to Place an Irrigation Pipe Systems & Facilities in County Road Rights of Way
- 2020-730: Granting Franchise to Public Utility District No. 1 of Klickitat County to Place Electric Transmission & Distribution Systems & Facilities in County Road Rights of Way
- 2020-731: Renaming Wallgren Road to River Crest Place

- 2020-732: Approval of Wallgren Road Construction Plans
- 2020-733: Disbursement to the City of Prosser for the Interstate 82 Utility Crossing – Phase Two Project
- 2020-734: Employment Agreement with Jerrod MacPherson, County Administrator
- 2020-735: Employment Agreement with Matt Rasmussen, Deputy County Administrator

There being no further business before the Board, the meeting adjourned at approximately 9:32 a.m.

Clerk of the Board

Chairman